

DOE ARRA Amended Local Plan – Cover Page

Due Date October 30th, 2009

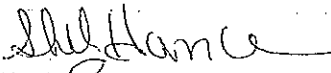
Email To localplan@csd.ca.gov

Contact for Questions

Agency Name	Amador-Tuolumne Community Action Agency
Contact Person	Shelly Hance
Title	Executive Director
Phone Number	209-223-1485 ext 223 or 209-743-0450 cell
Email	shance@atcaa.org

Participation Acceptance

Our agency is interested in participating in the DOE ARRA Program. We certify that we have the capacity to provide the required services within our service territory as outlined in the Local Plan.

Signature	
Name	Shelly Hance
Title	Executive Director
Phone Number	209-223-1485 ext 223
Email	shance@atcaa.org
Date	10/31/09

CSD Approval

Approved by	
Approval Date	

DOE ARRA Amended Local Plan

Instructions

It is important to first read the DOE ARRA Local Plan Instructions provided as a separate document before completing this plan.

General Plan

Describe your current progress towards your local plan goals and ramp-up to increase capacity and outreach in anticipation of receiving the DOE ARRA Production contract:

We have recently hired crew workers, and established an eligibility list of outreach/intake workers; we have modified our plan to include a "newer" used cargo van for the Calaveras crew. We have begun the hiring process for an Energy Program Director to oversee this project. We are actively seeking a contract Assessor/Inspector as either a direct hire or subcontracted position for all three counties. We are analyzing the capacity of current staff to perform this function cross county where they are not currently doing weatherization work. Weekly training is on going with weatherization and outreach staff and gear up meetings with program supervisors and administrative staff is ongoing. ATCAA is enhancing its inventory efficiencies through consultant services and the purchase of a new accounting module. Weatherization equipment has been purchased and is ready to go. Collaboration with community partner agencies takes place weekly between the Executive Director, Weatherization Supervisor and Outreach Supervisor, including county Admin staff, Board of Supervisor updates, WIB staff and Community College meetings, ATCAA Housing Dept. coordination for intake and outreach.

In reviewing the amount of your allocation, will you be able to build capacity enough to accept and spend the total amount for your entire service area?

yes

If not, what % of the allocation can you accept?

n/a

For multi-county agencies, will you have the capacity to spend funds proportionate to each county's allocation and meet the 50% threshold in each county by the required deadline?

yes

Outreach to Potential Clients

Describe how you will increase your outreach efforts to reach the necessary number of low-income clients needed to meet your ARRA production goals. If you are a multi-county agency, describe how this will be accomplished in each county.

Currently we use the HEAP program in each county for outreach. Energy awareness is of high importance to our community since most of our population is low income, senior, disabled, and/or struggling families. The goal is to attend as many community events as possible in our three counties (Amador, Calaveras, and Tuolumne); to reach those that otherwise may not be aware of the additional funding and weatherization opportunities. ATCAA is contracting with a marketing/outreach firm to provide guidance on outreach materials development and outreach strategies. Our budget and work plan reflects a multi-pronged approach utilizing our partner agencies, our local publications, our regional events and ATCAA's multi-county, multi-program intake approach.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, potential partners, marketing plans, etc...

- Ads in 3 local newspapers including the Union Democrat, Amador Ledger Dispatch and Calaveras Enterprise newspapers.
- Ads in online news sites such as MyMotherLode.com, The Pine Tree in Calaveras and Amador County News Online.
- Quarterly Ads in new magazine, Friends and Family, a free-to-the-public, magazine in Tuolumne and Calaveras counties that will have wide distribution through out the community and will target seniors and families.
- Schedule in-person meetings with service clubs in our 3 county foot print and provide outreach materials.
- Press releases to 3 radio stations and 3 newspapers

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

- We placed an outreach worker in Calaveras County in the local Cal Works office. The outreach worker will be onsite 2 times a week and more if needed.
- Our Amador outreach worker and Crew Leader were featured on local radio station talk show discussing weatherization and the new DOE ARRA.
- Friends and Family ad developed and published in quarterly edition.

Outreach to Elected Officials

Describe how you will increase your outreach efforts to educate, and possibly partner with, your local elected officials. If you are a multi-county agency, describe how this will be accomplished in each county.

ATCAA's DOE ARRA Plan has been before all Boards of Supervisors as part of reports by the ATCAA Executive Director, through the County's Information Officer or Social Services Director. ATCAA Executive Director also has met with one or two Board of Supervisors in each county about the project. The Tuolumne Board of Supervisor's meetings are televised numerous times on the local public television station. We have had beginning conversations about leveraging and coordination with programs such as First Time Home Buyers and rehabilitation programs done locally in Cities or Counties.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc...

ATCAA Executive Director will address all County Board of Supervisors at their meetings directly for public information and outreach. This activity is put off until October to assure wage determination by DOL is complete and ATCAA will be able to be more accurately communicate the anticipated number of local jobs created or retained and goals for homes weatherization.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

ATCAA has 4 Board of Supervisors on its Board. At these meetings staff report and discuss DOE ARRA. Meetings with the Mother Lode Job Training and Columbia College have taken place monthly with ATCAA to discuss training programs and Internships and collaboration.

**Outreach to
Potential
Partners and
Community**

Describe how you will increase your outreach efforts to educate and inform the community at large and create an environment that fosters partnerships in your local community. If you are a multi-county agency, describe how this will be accomplished in each county.

We will be working close with our partner agencies such as the multi-county Agency on Aging and Mother Lode Job Training, and local Salvation Army Service Extension Committees that serve our three counties. We work closely with our county Social Service Agencies. Calaveras Social Services has created a work space for our Outreach/Intake workers and invited our intake and weatherization staff to speak at their staff meeting. ATCAA weatherization Dept. also works very closely with our programs that offer rental assistance and other assistance to our vulnerable population. Outreach will also be expanding in all three counties due to HUD ARRA funding and all assisted clients will have opportunities for extended education about weatherization opportunities.

ATCAA participates in a group of local leaders addressing safety net concerns in Tuolumne County and the weatherization program is addresses along with utility assistance.

ATCAA operates a 5 county information and resource web site that lists community services and service providers over the 5 counties.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc...

1st Quarter

- Highlight DOE ARRA on InfoNet
- Update Tuolumne County Safety Net Group and Senior Networks on DOE ARRA
- Set speaking Engagements with all Social Services Dept's
- Identify local events and calendar
- Complete marketing plan with contractor
- Complete outreach materials development
- Place Ads in local papers/online venues & Record PSA's
- Conduct outreach to local identified partners

2nd Quarter

Continue advertising push second ads in newspapers
Attend local events with ATCAA outreach team including Health Fairs

3rd Quarter

Schedule meetings with local public officials
Schedule meetings with local partners
Conduct interviews with local radio programs and public access channels
Continue to schedule meetings with local service groups such as Kiwanis
Complete other tasks per established marketing plan

4th Quarter

Attend local events and meetings with public officials, Community College Groups, service clubs and media events
Continue meetings with local partners
Complete other tasks per established marketing plan
Attend local events and meetings with public officials, Community College Groups, service clubs and media events

Year 2:

Evaluate efficiency, completeness and reach marketing and outreach plan;
 Identify gaps and missing client population and retarget in new outreach effort
 Review all materials and design new based on new marketing effort
 Develop a year two plan
 Each Quarter: continue with second year efforts following plan

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.
 The Salvation Army Service Extension Committee (Tuolumne) has been briefed on the need to reach previously un-served and/or newly low income unemployed households, last meeting was in July, committee is briefed bi-monthly
 Tuolumne Safety Net Committee is briefed.
 ATCAA/ College meeting & WIB briefed
 ATCAA Board briefed

Quality Assurance

For each question in this section, provide a comprehensive narrative on your current processes and what changes you will make to increase the oversight of program staff and subcontractors to ensure that:

Only eligible households are served and that priority will be given to vulnerable populations and those with high energy burden per DOE regulations.

To ensure client eligibility, files will be complete and accurate, with verified income/disability per agency requirements: 10% energy burden for priority population seniors, disabled, low income household with children under 5. Other eligible HH w/lower burden will be used to back fill in case of reaching all 10% or higher burden clients. ATCAA compliance staff will do random file checks from established client list to ensure completeness and accuracy of client list.

We will be hiring staff specifically to serve as a compliance file reviewer who will review all files and processes to assure compliance. We will also be providing training to all staff on protocols prior to contract start up.
 Eligibility of targeted households will be verified by qualified newly hired Outreach Workers with oversight by both highly experienced Outreach Workers and an Outreach Compliance Worker.
 Each household will be reviewed for full compliance of all relevant determinations of income, legal residency status, and categorical qualifications.

Only feasible measures are installed, all measures billed to CSD were installed, and workmanship meets CSD standards.

- Feasible measure installation control will be maintained with proper supervision by current employees who have been trained in contract analysis and oversight.
- Employees with a minimum of two years field training, work experience and all required class training as provided by RHA at PG&E Energy Training Center will be utilized as field level supervision.
- A minimum of one Program Supervisor with 17+ years will be utilized as a field compliance quality control for a selection of households chosen at random from all completed and inspected units each month.
- Additional qualified personnel are anticipated to be brought on board as needed, as subcontractors to perform post inspection of households.
- All field crews and field inspection personnel will be given an in-house

course of training relating to Priority List measures prior to beginning the DOE contract.

- Weekly meetings to update crews on any contract changes or needs for improvement in work performance/ inspection will be scheduled and logged with the names of attendees and subjects covered.
- All feasible measures as identified by both trained assessors and the applicable Home Energy Audit tool/software as prescribed by CSD will be utilized to fulfill contractual obligations, and contractually permissible client needs.

All records meet CSD standards, billing is accurate and truthful, and reports are submitted on time.

- All published CSD record keeping standards will be met by qualified personnel in Admin, Fiscal Outreach and Field level positions.
- Job invoicing will be performed by qualified personnel with ten + years of invoicing experience. Oversight by Program Managerial staff will be provided to maintain invoice quality assurance standards.
- Submittal of timely invoicing will be instituted with a short reporting month in the first contract month to capture the change to the 5th from the 15th of the month.
- After the first month the typical schedule will be followed to maintain timely reporting by the 5th of the month.
- Measures billed will be verified by the Dept Supervisor as installed and Record keeping as regards the specifics of the DOE ARRA parameters has been an ongoing training process for the Dept Supervisor.
- The Dept Supervisor has been using all opportunities to 'gear up' the Crew Leaders and crews to meet the contract specifications billing will be verified by secondary checks with each Inventory Tech. for appropriate materials allocation.

Describe in detail the applicable Action Items that will need to be addressed in order to achieve compliance in the above three areas. Specify how these action items will be achieved through the concepts of who is responsible; how and when the actions will occur, and why the action is important.

- Record keeping is at this time in compliance with CSD standards.
- Billing accuracy will be enhanced by the use of new inventory control software.
- Truthful reporting will be augmented by redundant checks on installed measure verification
- Timely submission of reports is to be enhanced by additional program support staff for data entry.

Workforce Development

Enter the total number of in-house employees currently working in CSD weatherization and HCS programs in the following positions. Count each employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
----------	-------

Admin / Fiscal	10
Program Management	2
Program Support	2
Intake	2
Outreach	2
Other -	

Enter the total number of subcontracted employees currently working in CSD weatherization and HCS programs in the following positions. Count each subcontracted employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
Admin / Fiscal	
Program Management	
Program Support	
Intake	
Outreach	
Other - Inventory Specialist on Contract for Inventory Training and enhancement	1

Describe your plans for building up your in-house workforce to meet the capacity needed to perform the ARRA program.

A full Calaveras County crew and Program Director hire is still a task to be performed pending wage determination by DOL and CSD. As soon as this guidance is received ATCAA can begin process and the time frame for contract start date is finalized and training can begin. Equipment purchases have been completed for all crews.

Calaveras outreach worker and program support/compliance staff hiring job descriptions are due for completion by 12/31/09.

Finalization of the new job descriptions detailing the requirements and expectations for Weatherization Crew Workers is proceeding apace. Multiple training agencies will be utilized as needed to provide timely crew training in all areas of contract field performance

Describe how you will develop partnerships with local workforce investment advocates in order to achieve the objectives outlined above.

The ATCAA Executive Director sits on the local Work Force Investment Board and sits on the Youth Committee. She has been regularly with the staff of the WIB and the Mother Lode Job Training agency and Columbia College vocational Dean to look at training, job skills development and displaced worker placements and collaboration enhancements on green jobs.

Provide a timeline that corresponds to the above workforce development plan. ATCAA is developing draft worker placement skills development and has a meeting with Job training and Columbia College to continue collaboration and MOU development.

ATCAA is awaiting final guidance from DOL and CSD of placement/wage issues in order to move forward on MOU's.

Describe your plans for building up your workforce by outsourcing to meet the capacity needed to perform the ARRA program.

ATCAA is currently outsourcing its inventory enhancement and training through contracting with Sierra Tech to review, train, and make recommendations for inventory enhancements to integrate new "best practices" for inventory. This report prompted ATCAA to purchase a new accounting software inventory module which was purchased last week. Further Install and training are planned for September.

Describe your action plan for outsourcing, including a description of the RFQ/bidding process, how interested parties will be informed of this opportunity, and provide a timeline for aligning subcontractors to provide timely delivery of services. Also describe your action plan for oversight of subcontractors.

We are identifying contract Outreach/marketing consultant and a Home inspector/assessor. We have a list from a advertising process of market and outreach consultants and will be reviewing and contacting this list.

We are uncertain if we will need the Assessor /Inspector. If needed, we will be hiring though the ATCAA purchasing process

If you are not outsourcing any of your workforces, explain why.

We are not outsourcing as our DOE ARRA contract is not as large as in the urban areas and our analysis indicates we can handle the work load most effectively through a few positions we have described above. This contract actually greatly assists us in retention of current staff. As your LIHEAP and regular DOE often leaves us needing to do partial year lay offs.

**Other
Subcontracting**

Describe your plans for procuring of material goods and services from third parties, how the agency plans to inform interested parties within the local community of subcontracting opportunities, and your action plan for oversight of subcontractors.

All local material sources have been notified of the upcoming opportunity regarding DOE ARRA funding and provider specific needs for materials. Local sources have been utilized as much as possible for equipment purchases to date. ATCAA will follow its procurement policies which follow federal HHS procurement standards.

**Vehicle &
Equipment over
\$5,000 per Unit**

If you are planning on charging any portion of vehicle and equipment purchases to ARRA, enter the following information related to these purchases. This will require DOE approval.

Item	Quantity	Est. Cost
------	----------	-----------

Cargo Van (used)	1	\$22,000
Four wheel drive sedan	1	\$10,000

Barriers

Identify any barriers that you feel you may face in meeting the requirements of ARRA (subcontracting, workforce development, outreach & marketing, quality assurance and oversight, compliance with DOE requirements, fiscal requirements and reporting, performance).

- Some of the barriers in the provision of meaningful services to clients with ARRA funds will be the lack of a home auditing software program which takes into account the warm weather climate faced in California. The NEAT/MHBA program fails in large part to properly weight the needs of cooling degree days in the provision of many of the optional measures which are able to affect overall energy efficiency of homes in a warm weather climate.
- A barrier in our rural area is the Assessor not being able to do the work on a home. We are fine with an independent post inspector.
- In-house training allowances would be valuable.
- Finding subcontractors willing to take the time and expense of being trained for the job may also be a factor in workforce development.
- Guidance from DOL on wage determination and wage issues on trainee, or AmeriCorps positions.

Describe what assistance you will need from CSD.
Listed above in barriers.

We understand the many guidelines that CSD is under on this program, many of which have not been received. We appreciate CSD providing training and rapid communications when guidance is received.

Attached Document Checklist

Document	Attached?
Ramp Up Schedule	yes
Field Staff Training Logs for Agency Staff & Subcontractors	yes
Diagnostic Equipment Log	yes

Disclosure of Findings

n/a no
findings

Disclosure of Legal Proceedings

n/a no
findings

Comments

Enter any comments you wish to make relative to the Local Plan and ARRA.

DOE ARRA PRIORITY PLAN NARRATIVE

Outreach

Describe in narrative format the selection process for dwellings to be weatherized and the outreach methods to be utilized to assure that eligible households are made aware of the services through DOE ARRA or any similar energy-related assistance program.

ATCAA will use the HEAP program in each county for outreach. We will also be working with a marketing consultant to provide guidance on outreach strategies. We will be attending numerous community events and working with our partner agencies. We will also use our web site and highlight the program in our three county InfoNet website which lists all community services available in the area.

Re-weatherization

Describe in narrative format your selection process to ensure compliance with the DOE ARRA Re-weatherization Policy when providing services to dwellings previously weatherized from September 30, 1994 and earlier.

The selection of dwellings previously weatherized since Sept 30, 1994 for re-weatherization services is limited in scope to those dwellings which have not received the services now considered mandatory or priority measures. If a dwelling has been previously weatherized under a federal program, an initial assessment can be performed to determine the viable measures which had not been previously installed or performed, and/or the measures which have exceeded their Measure Lifespan.

Client Education

Describe in narrative format a description of how your client education services will be provided to include needs assessments, budget education/counseling, energy conservation and weatherization measures education. Describe how your activities are designed to target households that have not been previously serviced under a LIHEAP or DOE Weatherization program.

ATCAA provides Client Education at the time of application, through available workshops at the time of the weatherization in the home as well as providing written materials. ATCAA holds workshops on budget education and includes home energy savings education and education on how to read your utility bill.

Training and Technical Assistance

Describe in narrative format a description of how you will provide Training and Technical Assistance to your administrative and program staff.

Aside from training of crew members ATCAA will be training outreach staff in application processing techniques, eligibility determination, contract review, customer service. Admin staff are being trained from webinars, contract review meetings, ARRA language review and allocation protocols.

Leveraging

Describe in narrative format how you will leverage DOE ARRA funds with other available program funds and how much leveraging you plan on coordinating.

DOE ARRA funds will be leveraged to the extent possible with all other programs being performed by A-TCAA. Currently LIHEAP and LIEE will be used in conjunction with DOE ARRA to produce a greater effort and larger impact on the housing stock being worked on by the increased weatherization teams.

LIHEAP components typically listed as 'optional measures' which are deemed to be cost effective and with measureable efficacy will be utilized to reduce both the energy burden of the clients and the overall dependence on source BTU's for space conditioning in the client dwellings.

LIEE will be used to leverage the cost of replacing old refrigerators from client dwellings to reduce the need for In-State electrical grid enhancements and production facilities.

State of California
Department of Community Services and Development
50% of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Maximum Allowable Line Item Amounts

County/Service Area	Contract Number	Total Allocation	Allowable Admin	Allowable T&A	Allowable H&S	Allowable Outreach	Allowable Intake	Allowable Client Ed
			6%	6%	25%	5%	2%	5%
Alameda Co.								
1 Area A - City of Berkeley	09C-1801	377,147	22,881	22,898	82,847	18,857	7,543	18,857
2 Area B - Spectrum Community Services, Inc.*	09C-1802	1,941,812	117,706	117,898	426,553	97,091	38,838	97,091
3 Amador/Tuolumne Service Area - Amador-Tuolumne CAA								
Amador		125,019	7,578	7,590	27,463	6,251	2,500	6,251
Calaveras		216,625	13,131	13,152	47,586	10,831	4,333	10,831
Tuolumne		220,183	13,347	13,368	48,367	11,009	4,404	11,009
Service Area Total	09C-1803	561,827	34,056	34,110	123,416	28,091	11,237	28,091
4 Butte Co. - CAA of Butte County, Inc.	09C-1804	985,949	59,765	59,881	216,581	49,297	19,719	49,297
5 Colusa Service Area - Glenn Co. Human Resource Agency								
Colusa		90,347	5,477	5,485	19,846	4,517	1,807	4,517
Glenn		125,723	7,621	7,633	27,617	6,286	2,514	6,286
Trinity		88,131	5,342	5,351	19,360	4,407	1,763	4,407
Service Area Total	09C-1805	304,201	18,440	18,469	66,823	15,210	6,084	15,210
6 Contra Costa Co. - Contra Costa Employment & Human Services	09C-1806	1,682,564	101,991	102,158	369,604	84,128	33,651	84,128
7 Del Norte Co. - Del Norte Senior Center	09C-1807	179,101	10,856	10,874	39,343	8,955	3,582	8,955
8 El Dorado Service Area - El Dorado Co. Dept. of Human Services								
Alpine		19,527	1,184	1,186	4,289	976	391	976
El Dorado		736,685	44,655	44,727	161,826	36,834	14,734	36,834
Service Area Total	09C-1808	756,212	45,839	45,913	166,115	37,810	15,125	37,810
9 Fresno Co. - Fresno Co. EOC	09C-1809	4,091,673	248,023	248,424	898,807	204,584	81,833	204,584
10 Humboldt Co. - Redwood CAA	09C-1810	784,680	47,565	47,641	172,369	39,234	15,694	39,234
11 Imperial Service Area - Campesinos Unidos, Inc.								
Imperial		370,564	22,462	22,499	81,401	18,528	7,411	18,528
San Diego - Area A		2,304,365	139,683	139,908	506,194	115,218	46,087	115,218
Service Area Total	09C-1811	2,674,929	162,145	162,407	587,595	133,746	53,498	133,746
12 Inyo Service Area - IMACA, Inc.								
Inyo		178,700	10,832	10,850	39,255	8,935	3,574	8,935
Mono		159,497	9,668	9,684	35,036	7,975	3,190	7,975
Service Area Total	09C-1812	338,197	20,500	20,534	74,291	16,910	6,764	16,910
13 Kern Co. - CAP of Kern	09C-1813	2,740,633	166,128	166,398	602,027	137,032	54,813	137,032
14 Kings Co. - Kings Community Action Organization, Inc.	09C-1814	494,379	29,968	30,018	108,599	24,719	9,888	24,719
15 Lake Service Area - North Coast Energy Services								
Lake		573,390	34,757	34,813	125,955	28,670	11,468	28,670
Marin		333,733	20,230	20,262	73,310	16,687	6,675	16,687
Mendocino		612,400	37,122	37,182	134,524	30,620	12,248	30,620
Napa		229,807	13,930	13,953	50,481	11,490	4,598	11,490
Solano		657,013	39,826	39,890	144,324	32,651	13,140	32,651
Sonoma		794,898	48,184	48,262	174,613	39,745	15,898	39,745
Yolo		632,069	38,314	38,376	138,845	31,603	12,641	31,603
Service Area Total	09C-1815	3,833,310	232,363	232,738	842,052	191,666	76,666	191,666
16 Lassen Co. - Lassen Economic Development Corporation	09C-1816	244,686	14,832	14,856	53,750	12,234	4,894	12,234
Los Angeles Co.								
17 Area A - Decision Pending	09C-1817	4,649,215	281,819	282,275	1,021,280	232,461	92,984	232,461
18 Area B - Maravilla*	09C-1818	5,156,396	312,560	313,067	1,132,692	257,820	103,128	257,820
19 Area C - PACE	09C-1819	3,512,859	212,937	213,282	771,660	175,643	70,257	175,643
20 Area D - Decision Pending		5,720,273	346,743	347,304	1,256,557	286,014	114,405	286,014
21 Mariposa Co. - Mariposa Co. Dept. of Human Services	09C-1823	145,303	8,808	8,822	31,918	7,265	2,906	7,265
22 Merced Service Area - Merced Co. CAA								
Madera		662,392	40,152	40,217	145,506	33,120	13,248	33,120
Merced		942,804	57,149	57,242	207,103	47,140	18,856	47,140
Service Area Total	09C-1824	1,605,196	97,301	97,459	352,609	80,260	32,104	80,260
23 Modoc Co. - Redwood CAA	09C-1825	105,041	6,367	6,378	23,074	5,252	2,101	5,252
24 Nevada Co. - Nevada Co. Dept. of Housing & Community Services	09C-1826	485,805	29,448	29,495	106,716	24,290	9,716	24,290
25 Orange Co. - CAP of Orange Co.	09C-1827	2,997,522	181,699	181,993	658,458	149,876	59,950	149,876
26 Placer Co. - Project Go, Inc.	09C-1828	498,516	30,218	30,267	109,508	24,926	9,970	24,926
27 Plumas Service Area - Plumas Co. CDC								
Plumas		169,434	10,270	10,287	37,219	8,472	3,389	8,472
Sierra		25,069	1,520	1,522	5,507	1,253	501	1,253
Service Area Total	09C-1829	194,503	11,790	11,809	42,726	9,725	3,890	9,725

State of California
Department of Community Services and Development
50% of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Maximum Allowable Line Item Amounts

County/Service Area	Contract Number	Total Allocation	Allowable Admin 6%	Allowable T&TA 4%	Allowable H&S 25%	Allowable Outreach 5%	Allowable Intake 2%	Allowable Client Ed 5%
28 Riverside Co. - CAP of Riverside Co.	09C-1830	3,803,748	230,570	230,943	835,559	190,187	76,075	190,187
29 Sacramento Service Area - CRP, Inc.								
Sacramento		3,263,118	197,799	198,119	716,800	163,156	65,262	163,156
Sutter		318,268	19,292	19,323	69,913	15,913	6,365	15,913
Yuba		327,082	19,827	19,859	71,849	16,354	6,542	16,354
Service Area Total	09C-1831	3,908,468	236,918	237,301	858,562	195,423	78,169	195,423
30 San Bernardino Co. - CAP of San Bernardino Co.	09C-1832	4,473,529	271,170	271,608	982,688	223,676	89,471	223,676
31 San Diego Co. - Area B - MAAC	09C-1833	1,241,197	75,237	75,359	272,650	62,060	24,824	62,060
32 San Francisco Co. - EOC of San Francisco*	09C-1834	1,290,576	78,230	78,357	283,497	64,529	25,812	64,529
33 San Joaquin Co. - Dept. of Aging, Children's & Community Services	09C-1835	2,098,604	127,210	127,416	460,995	104,930	41,972	104,930
34 San Luis Obispo - EOC of San Luis Obispo Co.	09C-1836	563,173	34,138	34,193	123,711	28,159	11,263	28,159
35 San Mateo - CAA of San Mateo Co., Inc.*	09C-1837	898,120	54,441	54,529	197,288	44,906	17,962	44,906
36 Santa Barbara Co. - CAC of Santa Barbara Co.	09C-1838	876,362	53,122	53,208	192,508	43,818	17,527	43,818
Santa Clara County								
37 Northern Area - Decision Pending		1,978,242	119,914	120,108	434,555	98,912	39,565	98,912
38 Southern Area - Decision Pending		123,142	7,464	7,477	27,050	6,157	2,463	6,157
39 Santa Cruz Service Area - Central Coast Energy Services								
Monterey		1,082,636	64,413	64,517	233,427	53,132	21,253	53,132
San Benito		112,951	6,847	6,858	24,812	5,648	2,259	5,648
Santa Cruz		673,410	40,820	40,886	147,926	33,671	13,468	33,671
Service Area Total	09C-1841	1,848,997	112,080	112,261	406,165	92,451	36,980	92,451
40 Shasta/Tehama Service Area - SHHIP, Inc.								
Shasta		935,346	56,697	56,789	205,465	46,767	18,707	46,767
Tehama		386,360	23,420	23,458	84,871	19,318	7,727	19,318
Service Area Total	09C-1842	1,321,706	80,117	80,247	290,336	66,085	26,434	66,085
41 Siskiyou Co. - Great Northern Corporation	09C-1843	637,875	38,666	38,728	140,120	31,894	12,758	31,894
42 Stanislaus Co. - CVOC, Inc.	09C-1844	1,385,543	83,987	84,123	304,358	69,277	27,711	69,277
43 Tulare Co. - CSET, Inc.	09C-1845	2,047,686	124,124	124,324	449,810	102,384	40,954	102,384
44 Ventura Co. - Community Action of Ventura Co., Inc.	09C-1846	996,103	60,380	60,478	218,811	49,805	19,922	49,805
TOTALS		76,555,000	4,640,496	4,648,000	16,816,633	3,827,749	1,531,100	3,827,749

* Contract on hold pending outcome of enforcement action
Decision Pending = CSD seeking new contractor for service area

State of California
Department of Community Services and Development
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Administration, Training & Technical Assistance, and Health & Safety

County/Service Area	A 100% Total Allocation	B Allowable Admin 5%	C Allowable T&TA 6%	D Allowable H&S (A-B-C)25%	A 50% of Total Allocation	B Allowable Admin 5%	C Allowable T&TA 6%	D Allowable H&S (A-B-C)25%
Alameda Co.								
1 Area A - City of Berkeley	757,496	37,875	48,056	167,891	378,748	18,937	24,028	83,946
2 Area B - Spectrum Community Services, Inc.	3,900,107	195,005	247,424	864,420	1,950,054	97,503	123,712	432,210
3 Amador/Tuolumne Service Area - Amador-Tuolumne CAA								
Amador	251,089	12,555	15,930	55,854	125,550	6,278	7,965	27,827
Calaveras	435,089	21,754	27,602	96,433	217,545	10,877	13,801	48,217
Tuolumne	442,235	22,112	28,056	98,017	221,118	11,056	14,028	49,009
Service Area Total	1,128,423	56,421	71,588	268,001	564,213	28,211	35,794	125,052
4 Butte Co. - CAA of Butte County, Inc.	1,980,267	99,013	125,629	438,906	990,134	49,507	62,815	219,453
5 Colusa Service Area - Glenn Co. Human Resource Agency								
Colusa	181,461	9,073	11,512	40,219	90,731	4,537	5,756	20,110
Glenn	252,513	12,626	16,020	55,967	126,257	6,313	8,010	27,984
Trinity	177,010	8,851	11,230	39,232	88,505	4,425	5,615	19,816
Service Area Total	610,984	30,550	38,762	135,418	305,493	15,275	19,381	67,709
6 Contra Costa Co. - Contra Costa Employment & Human Services	3,379,410	168,971	214,391	749,012	1,689,705	84,485	107,196	374,506
7 Del Norte Co. - Del Norte Senior Center	359,723	17,986	22,821	79,729	179,862	8,993	11,411	365
8 El Dorado Service Area - El Dorado Co. Dept. of Human Services								
Alpine	39,219	1,961	2,488	8,693	19,610	981	1,244	346
El Dorado	1,479,624	73,981	93,868	327,944	739,812	36,991	45,341	157,372
Service Area Total	1,518,843	75,942	96,356	336,637	759,421	37,972	46,585	157,718
9 Fresno Co. - Fresno Co. EOC	8,218,077	410,904	521,311	1,454,315	4,109,038	205,452	261,606	707,257
10 Humboldt Co. - Redwood CAA	1,576,020	78,801	99,911	278,512	788,010	39,401	49,961	139,150
Imperial	744,274	37,214	46,518	120,946	372,137	18,607	23,259	60,480
San Diego - Area A	1,231,411	61,557	76,933	200,022	615,557	30,779	38,467	100,261
Service Area Total	1,231,411	61,557	76,933	200,022	615,557	30,779	38,467	100,261
12 Inyo Service Area - IMACA, Inc.								
Inyo	34,911	1,746	2,182	6,974	17,456	873	1,091	3,487
Mono	3,934	197	247	79	1,967	99	124	35
Service Area Total	38,845	1,943	2,429	7,053	19,423	972	1,215	3,522
13 Kern Co. - Kern Co. EOC	1,151,648	57,582	73,061	255,251	575,824	28,791	36,531	127,626
14 Kings Co. - Kings Co. EOC	670,299	33,515	42,524	148,565	335,150	16,758	21,262	74,283
15 Lake Superior Service Area - Lake Superior EOC	1,229,998	61,500	78,032	272,617	614,999	30,750	39,016	136,308
Lake Superior	461,566	23,078	29,282	102,302	230,783	11,539	14,641	51,151
Mendocino	1,319,602	65,960	83,716	292,477	659,801	32,990	41,858	146,238
Napa	1,596,543	79,827	101,285	353,858	798,272	39,914	50,643	176,929
Solano	1,269,503	63,475	80,538	281,373	634,752	31,738	40,269	140,686
Sonoma	7,699,159	384,957	488,438	1,706,441	3,849,581	192,480	244,220	853,220
Yolo	491,448	24,572	31,178	108,925	245,724	12,286	15,589	54,462
Service Area Total	16,699,159	844,957	1,048,438	3,706,441	8,349,581	412,480	514,220	1,706,441
16 Lassen Co. - Lassen Economic Development Corporation								

State of California
Department of Community Services and Development
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Administration, Training & Technical Assistance, and Health & Safety

	County/Service Area	A				B				C				D			
		100% Total Allocation	50% of Total Allocation	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%	Admin 5%	Allowable T&TA 6%
Los Angeles Co.																	
17 Area A - CES		9,337,892	4,668,946	466,895	592,400	466,895	592,400	466,895	592,400	466,895	592,400	466,895	592,400	466,895	592,400	466,895	592,400
18 Area B - Maravilla		10,356,556	5,178,264	517,828	657,028	517,828	657,028	517,828	657,028	517,828	657,028	517,828	657,028	517,828	657,028	517,828	657,028
19 Area C - PACE		7,055,536	3,527,768	352,777	447,606	352,777	447,606	352,777	447,606	352,777	447,606	352,777	447,606	352,777	447,606	352,777	447,606
20 Area D (To be divided among CES, Maravilla & PACE)																	
CES (Interim)		3,699,611	1,849,806	184,981	234,705	184,981	234,705	184,981	234,705	184,981	234,705	184,981	234,705	184,981	234,705	184,981	234,705
Maravilla (Interim)		3,869,306	1,934,653	193,465	245,470	193,465	245,470	193,465	245,470	193,465	245,470	193,465	245,470	193,465	245,470	193,465	245,470
PACE (Interim)		3,920,183	1,960,092	196,009	248,698	196,009	248,698	196,009	248,698	196,009	248,698	196,009	248,698	196,009	248,698	196,009	248,698
Service Area Total		11,489,100	5,744,551	574,455	728,873	574,455	728,873	574,455	728,873	574,455	728,873	574,455	728,873	574,455	728,873	574,455	728,873
21 Mariposa Co. - Mariposa Co. Dept of Human Services		291,840	145,920	14,592	18,514	14,592	18,514	14,592	18,514	14,592	18,514	14,592	18,514	14,592	18,514	14,592	18,514
22 Merced Service Area - Merced Co. CAA																	
Madera		1,330,406	665,203	66,520	84,402	66,520	84,402	66,520	84,402	66,520	84,402	66,520	84,402	66,520	84,402	66,520	84,402
Merced		1,893,611	946,806	94,681	120,131	94,681	120,131	94,681	120,131	94,681	120,131	94,681	120,131	94,681	120,131	94,681	120,131
Service Area Total		3,224,017	1,612,009	161,201	204,533	161,201	204,533	161,201	204,533	161,201	204,533	161,201	204,533	161,201	204,533	161,201	204,533
23 Modoc Co. - Redwood CAA		210,974	105,487	10,549	13,384	10,549	13,384	10,549	13,384	10,549	13,384	10,549	13,384	10,549	13,384	10,549	13,384
24 Nevada Co. - Nevada Co. Dept. of Housing & Community Services		975,734	487,867	48,787	61,901	48,787	61,901	48,787	61,901	48,787	61,901	48,787	61,901	48,787	61,901	48,787	61,901
25 Orange Co. - CAP of Orange Co.		6,020,487	3,010,244	301,024	381,942	301,024	381,942	301,024	381,942	301,024	381,942	301,024	381,942	301,024	381,942	301,024	381,942
26 Placer Co. - Project Go, Inc.		1,001,264	500,632	50,063	63,521	50,063	63,521	50,063	63,521	50,063	63,521	50,063	63,521	50,063	63,521	50,063	63,521
27 Plumas Service Area - Plumas Co. CDC																	
Plumas		340,306	170,153	17,015	21,589	17,015	21,589	17,015	21,589	17,015	21,589	17,015	21,589	17,015	21,589	17,015	21,589
Sierra		50,350	25,175	2,518	3,194	2,518	3,194	2,518	3,194	2,518	3,194	2,518	3,194	2,518	3,194	2,518	3,194
Service Area Total		390,656	195,328	19,533	24,783	19,533	24,783	19,533	24,783	19,533	24,783	19,533	24,783	19,533	24,783	19,533	24,783
28 Riverside Co. - CAP of Riverside Co.		7,639,793	3,819,892	381,989	484,671	381,989	484,671	381,989	484,671	381,989	484,671	381,989	484,671	381,989	484,671	381,989	484,671
29 Sacramento Service Area - CRP, Inc.																	
Sacramento		6,553,933	3,276,967	327,697	415,784	327,697	415,784	327,697	415,784	327,697	415,784	327,697	415,784	327,697	415,784	327,697	415,784
Sutter		639,238	319,619	31,962	40,554	31,962	40,554	31,962	40,554	31,962	40,554	31,962	40,554	31,962	40,554	31,962	40,554
Yuba		656,941	328,471	32,847	41,677	32,847	41,677	32,847	41,677	32,847	41,677	32,847	41,677	32,847	41,677	32,847	41,677
Service Area Total		7,850,112	3,925,057	392,506	498,015	392,506	498,015	392,506	498,015	392,506	498,015	392,506	498,015	392,506	498,015	392,506	498,015
30 San Bernardino Co. - CAP of San Bernardino Co.		8,985,030	4,492,515	449,252	570,014	449,252	570,014	449,252	570,014	449,252	570,014	449,252	570,014	449,252	570,014	449,252	570,014
31 San Diego Co. - Area B - MAAC		2,492,928	1,246,464	124,646	158,152	124,646	158,152	124,646	158,152	124,646	158,152	124,646	158,152	124,646	158,152	124,646	158,152
32 San Francisco Co. - EOC of San Francisco		2,592,106	1,296,053	129,605	164,444	129,605	164,444	129,605	164,444	129,605	164,444	129,605	164,444	129,605	164,444	129,605	164,444
33 San Joaquin Co. - Dept. of Aging, Children's & Community Services		4,215,022	2,107,511	210,751	267,403	210,751	267,403	210,751	267,403	210,751	267,403	210,751	267,403	210,751	267,403	210,751	267,403
34 San Luis Obispo - EOC of San Luis Obispo Co.		1,131,126	565,563	56,556	71,759	56,556	71,759	56,556	71,759	56,556	71,759	56,556	71,759	56,556	71,759	56,556	71,759
35 San Mateo - CAA of San Mateo Co., Inc.		1,803,864	901,932	90,193	114,438	90,193	114,438	90,193	114,438	90,193	114,438	90,193	114,438	90,193	114,438	90,193	114,438
36 Santa Barbara Co. - CAC of Santa Barbara Co.		1,760,163	880,082	88,008	111,665	88,008	111,665	88,008	111,665	88,008	111,665	88,008	111,665	88,008	111,665	88,008	111,665
Santa Clara County																	
37 Northern Area - CAA of San Mateo Co., Inc. (Interim)		3,973,276	1,986,638	198,664	252,066	198,664	252,066	198,664	252,066	198,664	252,066	198,664	252,066	198,664	252,066	198,664	252,066
38 Southern Area - Central Coast Energy Services (Interim)		247,328	123,664	12,366	15,691	12,366	15,691	12,366	15,691	12,366	15,691	12,366	15,691	12,366	15,691	12,366	15,691
39 Santa Cruz Service Area - Central Coast Energy Services																	
Monterey		2,134,291	1,067,146	106,715	135,400	106,715	135,400	106,715	135,400	106,715	135,400	106,715	135,400	106,715	135,400	106,715	135,400
San Benito		226,862	113,431	11,343	14,392	11,343	14,392	11,343	14,392	11,343	14,392	11,343	14,392	11,343	14,392	11,343	14,392
Santa Cruz		1,352,536	676,268	67,627	85,805	67,627	85,805	67,627	85,805	67,627	85,805	67,627	85,805	67,627	85,805	67,627	85,805
Service Area Total		3,713,689	1,856,845	185,685	235,597	185,685	235,597	185,685	235,597	185,685	235,597	185,685	235,597	185,685	235,597	185,685	235,597

State of California
Department of Community Services and Development
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Administration, Training & Technical Assistance, and Health & Safety

	County/Service Area	A				B				C				D			
		100% Total Allocation	50% Allocation	5% Admin	5% T&TA	5% Admin	5% T&TA	5% Admin	5% T&TA	5% Admin	5% T&TA	5% Admin	5% T&TA	50% Allocation	5% Admin	5% T&TA	5% H&S (A-B-C)25%
40	Shasta/Tehama Service Area - SHHIP, Inc.	1,878,631	938,316	46,966	59,591	208,190	85,996										
	Shasta	775,999	388,000	19,400	24,615												
	Tehama	2,654,630	1,327,316	66,366	84,206	294,186											
	Service Area Total	1,281,164	640,582	32,029	40,639	141,379											
41	Siskiyou Co. - Great Northern Corporation	2,782,846	1,391,423	69,571	88,272	308,395											
42	Stanislaus Co. - CVOC, Inc.	4,112,752	2,056,376	102,819	130,457	455,775											
43	Tulare Co. - CSET, Inc.	2,000,661	1,000,331	50,017	63,461	221,713											
44	Ventura Co. - Community Action of Ventura Co., Inc.																
TOTALS		153,759,804	76,879,902	3,843,989	4,877,294	17,039,652											

ARRA EXHIBIT F
(Standard Agreement)

3. SCHEDULE OF ATTACHMENT

The following attachment to this exhibit is hereby attached and incorporated by this reference:

ATTACHMENT I 2009 DOE ARRA LOCAL PLAN

ATTACHMENT II CAAT REPORTING

DOE ARRA Amended Local Plan – Addendum 1 Cover Page

Due Date No later than 10 working days after the approval of the Davis-Bacon

Email to Your field representative

Contact for Questions

Agency Name	Amador-Tuolumne Community Action Agency
Contact Person	Shelly Hance
Title	Executive Director
Phone Number	209-223-1485 ext 223
Email	shance@atcaa.org

CSD Approval

Approved by	
Approval Date	


[Illegible text]

DOE ARRA Amended Local Plan – Addendum 1

Instructions

If you need additional funding for intake, outreach and/or client education, you must provide justification for the increased need. If you do not need any additional funding, enter zero under the first question for each expense line item below.

Additional Intake Justification

Intake is currently limited to 2% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out intake services? (Enter the dollar amount.)

0

If you are requesting additional funds, describe the differences in strategy and design for delivering intake as compared to what you proportionately spend in a normal year.

Additional Outreach Justification

Outreach is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out outreach services? (Enter the dollar amount.)

0

If you are requesting additional funds, describe the differences in strategy and design for delivering outreach as compared to what you proportionately spend in a normal year.

Additional Client Education Justification

Client Education is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out client education services? (Enter the dollar amount.)

0

If you are requesting additional funds, describe the differences in strategy and design for delivering client education as compared to what you proportionately spend in a normal year.

DOE ARRA Amended Local Plan – Addendum 1 Cover Page

Due Date No later than 10 working days after the approval of the Davis-Bacon

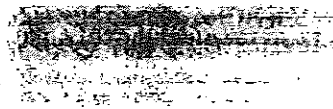
Email to Your field representative

Contact for Questions

Agency Name	Amador-Tuolumne Community Action Agency
Contact Person	Shelly Hance
Title	Executive Director
Phone Number	209-223-1485 ext 223
Email	shance@atcaa.org

CSD Approval.

Approved by	
Approval Date	



DOE ARRA Amended Local Plan – Addendum 1

Instructions

If you need additional funding for intake, outreach and/or client education, you must provide justification for the increased need. If you do not need any additional funding, enter zero under the first question for each expense line item below.

Additional Intake Justification

Intake is currently limited to 2% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out intake services? (Enter the dollar amount.)

0

If you are requesting additional funds, describe the differences in strategy and design for delivering intake as compared to what you proportionately spend in a normal year.

Additional Outreach Justification

Outreach is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out outreach services? (Enter the dollar amount.)

0

If you are requesting additional funds, describe the differences in strategy and design for delivering outreach as compared to what you proportionately spend in a normal year.

Additional Client Education Justification

Client Education is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out client education services? (Enter the dollar amount.)

0

If you are requesting additional funds, describe the differences in strategy and design for delivering client education as compared to what you proportionately spend in a normal year.

EXHIBIT B
(Standard Agreement)

(2009 DOE WAP AMENDMENT 2)

RAMP UP SCHEDULE

Agency: **Armador Tuolumne CAA**

		2009			2010			2011			2012
Total	11	0	0	0	7	3	1	0	0	0	0
Job Creation - Subcontractors	Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31
Basic Weatherization	0										
Specialty	0										
Other -	0										
Other -	0					1 marketing					
Total	0	0	0	0	0	0	0	0	0	0	0
Vehicle & Equipment Purchases	Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31
Vehicles	1										
Equipment - small tools	1				90%				10%		
Equipment -	0										
Equipment -	0										
Equipment -	0										
Total	2	0	0	0	19	0	0	0	0	0	0

Comments:

Instructions:

- These schedules replace all previous ones submitted as part of the DOE ARRA Local Plan.
- CSD will be reviewing the aggregate totals on a statewide basis to determine if the State will attain the 30% of estimated completed dwellings by 9/30/10.
- If agency can not forecast any activity in the 3rd quarter (Jan - Mar 2010), specific reasons must be given in the comments section above. Please bear in mind that DOE and the administration have expressed that they want states to spend out as quickly as possible and that each agency should put their best estimate forward.
- Base estimates for unit production on current DOE measures, reimbursement rates and historical data.
- The formulas for calculating the average cost per unit and the health and safety measure maximum are included in this addendum.

Expenditures by County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the percentage of funds you plan to expend by the end of each quarter.

Unit Production By County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the number of units you plan to complete by the end of each quarter.

Job Creations - Agency -

- Enter the number of employees by category that you estimate will be hired each quarter.

EXHIBIT B
(Standard Agreement)

RAMP UP SCHEDULE

Agency: Amador_Tuolumne CAA

- Categories - If a new hire fits into more than one category, count the person only once. Place them in the category that requires the most training per the proposed training coursework in the instructions.

Job Creations - Subcontractors

- Enter the estimated number of jobs that will be created by contracting with subcontractors for both basic wx and specialty work.

- To help determine the number of jobs, base your estimate as if you were doing a direct hire rather than subcontracting.

Vehicle & Equipment Purchases over \$5,000 per Unit

- Enter the quantity of vehicles and equipment in the quarter you are planning to make the purchases even if only a portion of the purchase will be charged to ARRA.

Note: Although this sheet is protected, there is no password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

2009	2010	2011	2012

Agency: Amador-Tuolumne CAA

Agency: Amador-Tuolumne CAA

Total Expenditures by County	Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Amador County \$251,099	100%	5%	5%	10%	15%	15%
Calaveras County \$435,089	100%	5%	5%	10%	15%	15%
Tuolumne County \$442,235	100%	5%	5%	10%	15%	15%
	0%					
	0%					
	0%					
	0%					
Total	300%	15%	15%	30%	45%	45%
Unit Production by County	Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Amador County \$251,099	70	0	4	7	11	11
Calaveras County \$435,089	122	0	7	13	19	19
Tuolumne County \$442,235	125	0	8	13	19	19
Total for All counties: \$1,128,423	0					
	0					
	0					
	0					
Total	317	0	19	33	49	49
Job Creation - Agency	Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Admin / Fiscal	1		1			
Program Management	1		1			
Program Support	1		1			
Intake	0					
Outreach	1		1			
Field Supervision	0					
Assessors / Inspectors	0					
Crew Leaders	1		1			
Crew Members	2		2			

RAMP UP SCHEDULE

Agency: Amador-Tuolumne CAA

	2009			2010			2011		
	1	2	3	4	5	6	7	8	9
Total Expenditures by County	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Other -	0								
Total	7	0	7	0	0	0	0	0	0
Job Creation - Subcontractors	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Basic Weatherization	0								
Specialty	1	1							
Other -	1	1							
Other -	0								
Total	2	1	1	0	0	0	0	0	0
Vehicle & Equipment Purchases	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Vehicles	1	100%							
Equipment -	0								
Equipment -	0								
Equipment -	0								
Equipment -	0								
Total	1	1	0	0	0	0	0	0	0

Instructions

Expenditures by County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the percentage of funds you plan to expend by the end of each quarter.

Unit Production By County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the number of units you plan to complete by the end of each quarter.

Job Creations - Agency -

- Enter the number of employees by category that you estimate will be hired each quarter.
- Categories - If a new hire fits into more than one category, count the person only once. Place them in the category that requires the most training per the proposed training coursework in the instructions.

Job Creations - Subcontractors

- Enter the estimated number of jobs that will be created by contracting with subcontractors for both basic wx and specialty work.
- To help determine the number of jobs, base your estimate as if you were doing a direct hire rather than subcontracting.

Vehicle & Equipment Purchases over \$5,000 per Unit

- Enter the quantity of vehicles and equipment in the quarter you are planning to make the purchases even if only a portion of the purchase will be charged to ARRA.

RAMP UP SCHEDULE

Agency: Amador-Tuolumne CAA

Total Expenditures by County	2009			2010			2011		
	1	2	3	4	5	6	7	8	9
	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30
Total									

Note: Although this sheet is protected, there is no password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

FIELD STAFF TRAINING LOG

Agency Name: Amador-Tuolumne CAA Subcontractor Name:

Employee Name	Hire Date	Training Date	Basic Wx	CAS	Blower Door	Duct Blaster	Environ Hazard	Lead-Safe Wx	HUD Lead-Safe Wx	Performs Unit Assessments?
Field Supervision										
Gerry Marquez	12/20/06	Training Date Provider								X
Charlie Fraser	10/07	Training Date Provider								X
Assessors / Inspectors										
		Training Date Provider								
Gerry Marquez	12/20/06	Training Date Provider								X
Kevin Enos (assessor)	11/13/08	Training Date Provider								X
Garry Swaffar (inspector)	9/30/1991	Training Date Provider								X
Crew Leaders (Journeyman)										
Kevin Enos	11/13/08	Training Date Provider								
		Training Date Provider								
Charlie Fraser	10/07	Training Date Provider		08/11/09 In-House						X
		Training Date Provider								
		Training Date Provider								
		Training Date Provider								
		Training Date Provider								
Crew Members (Apprentices)										
		Training Date Provider								

Employee Name	Hire Date	Training Date	Basic Wx	CAS	Blower Door	Duct Blaster	Environ Hazard	Lead-Safe Wx	HUD Lead-Safe Wx	Performs Unit Assessments?
Nick Abel -scheduled	2/30/09	Training Date		9/8-9/11/2009						
		Provider		STC						
Travis Fowler	10/15/07	Training Date								
		Provider								
		Training Date								
		Provider								
		Training Date								
		Provider								
		Training Date								
		Provider								
		Training Date								
		Provider								

Instructions

Complete this form for your agency and include all current weatherization and HCS employees who work on CSD programs.

Complete a separate form for each subcontractor who currently performs basic weatherization services for your agency. Do not complete a form for subcontractors who are CSD service providers.

Categorize employees by their primary job function. Count each part-time employee as one.

Provider key -

- Please use one of the following choices when entering a provider.

Use	For
STC	PG&E Energy Training Center in Stockton
SB	San Bernardino Energy Training Center
In-house	Provided at the agency by another agency employee
Onsite	Onsite training provided by RHA
Other	Any other type of provider not listed

Performs Unit Assessments? -

- Place an X by any employee who performs assessments you consider to be the primary assessment of the dwelling.

Note: Add more lines when necessary. The form is protected without a password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

DIAGNOSTIC EQUIPMENT LOG

Agency:Amador-Tuolumne CAA

Subcontractor:

CO Analyzers	Make / Model	Probe Extension Present?	Analyzer Acquisition Date	Analyzer General Condition	Date Analyzer Last Sent to Manufacturer?
Monoxor III		Yes	08/07/09	unused	n/a
* Draft-Rite Draft Analyser.		n/a	08/07/09	unused	n/a
* Bacharach Leakator 10 gas detector		n/a	08/07/09	unused	n/a
How many additional CO analyzers will you be purchasing for ARRA?					
Blower Make / Model Number / Color					
Blower Doors	Acquisition Date (or date updated whichever is later) of Blower Door (excluding gauge)	General Condition of Blower/Frame/ Panel/Controller	Gauge Make / Model / Type	Acquisition Date of Gauge	General Condition of Gauge
Minn. Blower Door (2006)	08/11/09	frame - updated			
Minn Blower door	07/11/09	unused	DG 700	07/21/09	n/a

[illegible]

Instructions

Complete this form for your agency including all equipment you have whether or not you are currently using it in the field.

Complete a separate form for each subcontractor who performs basic weatherization services for your agency. This does not include subcontractors who are CSD service providers.

Acquisition Dates -

- If you do not have the acquisition date, please provide an approximate year that you purchased the equipment.
- O Analyzers -
 - Last Calibration by Whom? - If the equipment was calibrated by an employee in-house using a kit, enter "In-House". If it was sent out to the manufacturer for calibration, enter "Manuf".

- Date Last Sent to Manufacturer - Enter the date that the equipment was last sent to the manufacturer for calibration, repair or any other reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

Blower Doors & Duct Blasters -

- Date Gauge Last Sent to Manufacturer? - Enter the date that the gauge was last sent to the manufacturer for any reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

Future Purchases -

- Be certain to answer this question after each type of equipment. This will help CSD in negotiating some bulk purchase rates.

Note: Add more lines when necessary. The form is protected without a password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

Prevailing Wages	Weatherization Crews				Specialty Crews			
	Basic Wk Crew		Superior Roof/Asphalt Insulation		Appliance Work		Window/Rpl	
County	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit
Alameda	26.72	14.13	34.75	19.73	45.96	24.90	34.75	19.73
Alpine	6.55	-	13.00	-	13.00	-	13.00	-
Amador	12.62	5.36	18.58	6.46	22.03	6.35	18.58	6.46
Butte	6.55	-	9.63	1.61	14.00	5.14	9.63	1.61
Calaveras	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Colusa	10.46	4.56	11.30	3.65	11.30	3.65	11.30	3.65
Contra Costa	26.72	14.13	34.75	19.73	33.66	14.89	34.75	19.73
Del Norte	17.81	5.96	19.08	6.92	19.08	6.92	19.08	6.92
El Dorado	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Fresno	24.89	14.13	24.89	14.13	34.25	18.43	24.89	14.13
Glenn	10.46	4.56	11.30	3.65	11.30	3.65	11.30	3.65
Humboldt	17.81	5.96	19.08	6.92	19.08	6.92	19.08	6.92
Imperial	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Inyo	6.82	-	13.00	-	10.00	1.25	13.00	-
Kern	24.63	13.25	24.63	13.25	29.29	12.07	24.63	13.25
Kings	6.55	-	6.55	-	8.25	-	6.50	-
Lake	6.55	-	7.76	-	7.47	-	6.55	-
Lassen	6.55	-	9.86	-	9.00	-	9.86	-
Los Angeles	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Madera	24.89	14.13	24.89	14.13	34.25	18.43	24.89	14.13
Marin	26.72	14.13	34.75	19.73	40.80	28.96	34.75	19.73
Mariposa	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Mendocino	6.55	-	7.76	-	7.47	-	6.55	-
Merced	24.89	14.13	24.89	14.13	34.50	17.93	24.89	14.13
Modoc	6.55	-	9.86	-	9.00	-	9.86	-
Mono	6.82	-	13.00	-	10.00	1.25	13.00	-
Monterey	25.72	14.13	28.87	19.73	39.00	17.93	28.87	19.73
Napa	25.72	14.13	34.75	19.73	30.60	16.60	34.75	19.73
Nevada	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Orange	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Placer	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Plumas	6.55	-	11.57	-	14.00	-	11.57	-
Riverside	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Sacramento	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
San Benito	25.72	14.13	28.87	19.73	30.90	7.90	28.87	19.73
San Bernardino	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
San Diego	22.87	10.83	25.84	9.58	29.29	12.07	25.84	9.58
San Francisco	26.72	14.13	34.75	19.73	40.80	28.96	34.75	19.73
San Joaquin	24.89	14.13	24.89	14.13	34.50	17.93	24.89	14.13
San Luis Obispo	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
San Mateo	26.72	14.13	34.75	19.73	51.75	18.96	34.75	19.73
Santa Barbara	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Santa Clara	26.72	14.13	34.75	19.73	30.90	7.90	34.75	19.73
Santa Cruz	25.72	14.13	28.87	19.73	39.00	17.93	28.87	19.73
Shasta	9.11	-	9.91	-	10.00	-	9.91	-
Sierra	6.55	-	8.50	-	10.00	-	8.50	-
Siskiyou	9.11	-	9.91	-	10.00	-	9.91	-
Solano	25.72	14.13	34.75	19.73	30.60	16.60	34.75	19.73
Sonoma	25.72	14.13	34.75	19.73	40.80	28.96	34.75	19.73
Stanislaus	24.89	14.13	24.89	14.13	34.50	17.93	24.89	14.13
Sutter	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Tehama	6.55	-	10.12	-	9.67	-	8.56	-
Trinity	6.55	-	10.12	-	9.67	-	8.56	-
Tulare	24.89	14.13	24.89	14.13	34.25	18.43	24.89	14.13

Prevailing Wages	Welding Crews				Specialty Crews			
	Basic Welding Crew		Supervisor/Inspector		Apprentice Welder		Welding Rep	
County	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit	Hourly Rate	Fringe Benefit
Tuolumne	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73
Ventura	20.07	8.67	29.55	9.61	29.29	12.07	29.55	9.61
Yolo	25.72	14.13	27.52	19.73	29.78	9.57	27.52	19.73
Yuba	25.72	14.13	27.52	19.73	34.50	17.93	27.52	19.73

Please refer to the DOE ARRA Local Plan Instructions, page 8, for information.